GEOSPATIAL INFORMATION SYSTEMS (GIS) SERVICES LIBRARIAN: The University of Miami Libraries seeks nominations and applications for a Geospatial Information Systems (GIS) Services Librarian, to serve as a key member of our emerging digital scholarship program. The GIS Services Librarian will build and curate our growing spatial data collection, and review and recommend the acquisition of relevant application software programs. The GIS Librarian will collaborate with and provide services to various schools and departments across UM in support of their geospatial research needs. The Librarian will work directly with liaison librarians in the Richter Library’s Education and Outreach Department and the UM subject specialty libraries (architecture, business, marine and atmospheric sciences, music) as well as a range of staff involved in metadata, web applications, emerging technologies and digital scholarship support throughout the Library organization. The GIS Services Librarian will liaise with UM staff in related academic technology support roles, especially Academic Technology and the Center for Computational Sciences.

UM LIBRARIES: The University of Miami Libraries (www.library.miami.edu) ranks among the top fifty research libraries in North America, drawing scholars from around the world through its important collection of 3.5 million volumes (656,893 of which are electronic books) and 92,958 current serials (including 90,550 electronic journals), unique and distinctive collections, state-of-the-art digitization and preservation facilities, and a staff of experienced professionals. The Otto G. Richter Library lies in the heart of the Coral Gables campus and serves as the central interdisciplinary library for the University. The University of Miami Libraries also includes four subject specialty libraries: the Paul Buisson Architecture Library, the Judi Prokop Newman Information Resource Center, the Rosenstiel School of Marine and Atmospheric Science Library, and the Marta & Austin Weeks Music Library. The campus also has independent medical and law libraries. They provide support and services for approximately 11,380 undergraduates, 5,555 graduate students, and 13,710 full and part time faculty and staff. The Libraries operates with the support of thirty-four Librarians and eighty-four administrative and support staff and is a member of ARL, ASERL, CLIR, CNI, CRL, DLF, IFLA, NERL, OCLC Research Library Partnership, DPN, APTrust, HathiTrust, SEFLIN and Lyrasis.

THE UNIVERSITY: The University of Miami (www.miami.edu) is one of the nation’s leading research universities in a community of extraordinary diversity and international vitality. The University is a privately supported, non-sectarian institution located in Coral Gables, Florida, on a 260-acre subtropical campus with operations at four additional campus locations throughout the greater Miami region. The University comprises eleven degree granting schools and colleges, including Architecture, Arts and Sciences, Business Administration, Communication, Education, Engineering, Law, Medicine, Music, Nursing, and Marine and Atmospheric Science.

POSITION: Reporting within the Department of Education and Outreach, the Geospatial Information Systems (GIS) Services Librarian is responsible for developing and expanding GIS services at University of Miami Libraries and managing the daily operations of the GIS Lab. The Librarian is responsible for outreach, instruction, collection development, technology and research support for the University community.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Performance
• Develop outreach activities and communication to promote library programming, resources and services.
• Work collaboratively with Library faculty and staff to provide and evaluate information, keeping in mind the varying interests and learning styles of today’s students.
• Make collections decisions to support the teaching, learning, and research needs of the University community.
• Work collaboratively with the Head of Acquisitions and the Associate Dean for Collection Strategies and Scholarly Communication.
• Develop resources and maintain a substantial schedule of classes, consultations, and workshops in real and virtual environments.
• Develop, assess, and revise online resource guides, discovery tools, and digital resources in support of designated departments.
• Work collaboratively and effectively with University faculty, staff, students, and administrators.
• Supervise one GIS Technician.
• Participate in the curation of physical and virtual exhibits utilizing all library resources.
• Keep abreast of relevant literature for current awareness of trends, developments, and best practices in librarianship, with particular emphasis on information technology, reference service, information literacy and instruction, and collection development.

Service

• Network, collaborate, and actively participate in local, regional, national, or international organizations regarding information and reference service, information literacy and instruction, collection development, and/or assigned subjects and disciplines.
• Represent and promote the University of Miami Libraries in local, state-wide, regional, national, or international organizations as appropriate.
• Serve on/participate in University organizations, committees, task forces, and teams as appropriate.
• Serve on library committees, task forces, and teams as appropriate.

MINIMUM QUALIFICATIONS:

• A Master’s degree in library and information science, geography, computer science or a closely related field.
• One year of academic or special library work experience.
• Educational background in Geospatial Information Systems.
• Experience with GIS software, preferably ESRI, and its applications in research and teaching.
• Familiarity with GIS metadata standards and the fundamentals of metadata creation.
• Knowledge of and interest in data curation.
• Excellent interpersonal and communication skills.
• Commitment to user-centered library service and the promotion of information literacy.
• Ability to work independently and in teams in a dynamic changing environment.
• Excellent organizational and time management skills.
• Ability to work effectively with a culturally diverse population.
• A commitment to the importance of excellence in teaching and scholarship.
• Ability to work collaboratively and effectively with staff, faculty, and University administration.
• Strong commitment to professional development.
• Skill in developing, organizing, and maintaining web-based information resources.

**SALARY AND BENEFITS:** Compensation will be competitive and commensurate with experience and qualifications. This is a non-tenure track faculty appointment at the Librarian Assistant/Associate Professor rank. The position offers a comprehensive benefits package including: TIAA-CREF; medical and dental insurance; life, disability, and long-term care insurance available; tuition remission; 13 paid holidays; and 22 days annual vacation. Additional employment benefits available include credit union; Employee Assistance Program; bookstore, and sporting event discounts; optional fee-based membership in a state-of-the-art wellness center, and no state or local income taxes. More information on benefits can be found at: [https://umshare.miami.edu/web/wda/benefits/2014/Summaries/Faculty.pdf](https://umshare.miami.edu/web/wda/benefits/2014/Summaries/Faculty.pdf)

**APPLICATIONS AND NOMINATIONS:** Review of applications will begin immediately and continue until the position is filled. Applications and nominations will be accepted until a suitable candidate is selected. Applications should be submitted electronically and must include a letter of interest, curriculum vitae and the names of three references. The references will not be contacted before the appropriate time. Send nominations and applications to:

Human Resources Manager  
Otto G. Richter Library  
University of Miami  
P.O. Box 248214  
Coral Gables, FL 33124-0320  
Email: richter.recruiting@miami.edu

The University of Miami is an Equal Opportunity Affirmative Action Employer. The University has a strong commitment to diversity and encourages applications from candidates of diverse cultural backgrounds.