Position Announcement

History and Modern Languages Librarian

SUMMARY OF POSITION:

The University of Miami Libraries (UML) seeks an intellectually curious and highly collaborative librarian for the position of History and Modern Languages Librarian, located in Richter Library’s Learning and Research Services unit, a department providing support for the College of Arts and Sciences and five other schools and colleges (Communication, Education, Engineering, Graduate, and Nursing) at the University of Miami. The librarian serves as UML’s liaison to the Departments of History and Modern Languages and Literatures, in the College of Arts and Sciences, and plays a key role in advancing the UML’s support for an ambitious program of learning and research articulated in the University’s Roadmap To Our New Century. In addition to providing support for faculty researchers and teachers, the History and Modern Languages Librarian assists undergraduate and graduate students as they seek to gain knowledge and skills necessary to conduct research and communicate its results to broad audiences.

Serving as a member of a diverse and engaged team of liaison librarians, information specialists, and peer research consultants (undergraduate and graduate students), the librarian contributes to developing a library that serves as the “heart of learning” at the university by fostering meaningful relationships with faculty and students and supporting the learning and research needs of the university community. The History and Modern Languages Librarian also collaborates actively with librarians in UML’s Special Collections, University Archives, and the Cuban Heritage Collection; librarians who offer services through the Digital Scholarship Lab; and university colleagues in academic service units participating in the Learning Commons, including the Modern Languages Lab, our newest partner in the Commons.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Performance:

Reporting directly to the Head of Richter Library Learning and Research Services (a unit comprised of liaison librarians, full-time staff, and student employees), the History and Modern Languages Librarian is responsible for:

- Initiating and fostering congenial and collaborative working relationships with students, teaching faculty, and researchers in the assigned disciplinary areas to ensure ongoing dialogue about evolving learning and research needs of the university community.
- Offering consultative and instructional services for undergraduate students, graduate students, teaching faculty, and faculty researchers in order to advance information and digital literacies and provide expert support throughout the entire research cycle.
- Developing a particular focus on supporting the research needs of graduate students in
humanities disciplines and collaborating with other liaison librarians to improve library services in these areas.

- Developing and sharing knowledge of scholarly communications related to the assigned disciplinary areas.
- Engaging in resource selection in assigned disciplinary areas and contributes to UML’s collection development initiatives including support for open access.
- Collaborating with librarians with functional expertise in data services, GIS, and digital humanities to provide coordinated support for increasingly data- and technology-intensive learning, teaching and research activities at the University.
- Collaborating with other liaison librarians, particularly colleagues in UML’s Special Collections, University Archives, and the Cuban Heritage Collection, to provide coordinated library services for interdisciplinary and multi-disciplinary learning, teaching and research activities at the University.
- Maintaining familiarity with research trends in the relevant disciplines and advising UML leadership about the ways these trends may inform or necessitate changes in library services and support.
- Contributing actively to the development of UML Learning and Research Services by sharing professional expertise, knowledge and ideas with the community of liaison librarians and functional specialists who support students and faculty.
- Maintaining familiarity with current and emerging approaches in education, e.g., the use of flipped and active classrooms, and ways to incorporate information and digital literacies into such environments, while working collaboratively with teaching faculty.
- Supervising and training student employees, when appropriate.

Service:

- Serving on University and Library committees, task forces, and teams as appropriate.
- Networking, collaborating and actively participating in local, regional, national, or international organizations.
- Representing and promoting the University of Miami Libraries in professional organizations, as appropriate.

MINIMUM QUALIFICATIONS:

- ALA accredited master’s degree or equivalent and experience with library instruction/information literacy and information/reference service in an academic or research library setting.
- Educational background in the humanities and/or experience providing library services to support learning and research in the humanities.
- Demonstrated understanding of current and emerging trends in the assigned disciplinary areas.
- Knowledge of electronic resources and information technologies related to the assigned
disciplinary areas.

- Familiarity with or capacity to learn about and support the interdisciplinary needs of humanists in the digital era.
- Excellent oral and written communication skills.
- Demonstrated interpersonal skills with the ability to work independently and collaboratively and to establish and maintain strong relationships with a diverse community of faculty, students, and colleagues.

Preferred:

- Advanced degree in History.
- Proficiency in a second language, preferably Spanish, Chinese, or Arabic.
- Experience working in a team-based environment.
- Familiarity with or interest in digital humanities/scholarship or GIS.

Context:

The University of Miami (www.miami.edu) is one of the nation’s leading research universities in a community of extraordinary diversity and international vitality. The University is a privately supported, non-sectarian institution located in Coral Gables, Florida, on a 260-acre subtropical campus with operations at three additional locations throughout the greater Miami region: Medical campus (downtown Miami); Marine and Atmospheric Science campus (Virginia Key); and South Campus (Richmond Facility). The University comprises eleven degree granting schools and colleges, including Architecture, Arts and Sciences, Business Administration, Communication, Education, Engineering, Law, Medicine, Music, Nursing, and Marine and Atmospheric Science.

The University of Miami Libraries (www.library.miami.edu) rank among the top 50 research libraries in North America with a collection of 3.75 million volumes (including 910,300 e-books) and 104,330 current serial subscriptions (including 102,726 electronic journals). UML comprises six libraries across the University’s three campuses. UML locations on the Coral Gables campus include: the Otto G. Richter Library (the central, interdisciplinary library); the Paul Buisson Architecture Library; the Judi Prokop Newman Business Information Resource Center; and the Marta and Austin Weeks Music Library. The downtown Miami campus hosts the Louis Calder Memorial Library. The Virginia Key campus hosts the Rosenstiel Marine and Atmospheric Science Library. Libraries at the School of Law and the Department of Ophthalmology in the Medical School are administered independently.

The University of Miami Libraries provide support and services for 10,917 undergraduates, 5,501 graduate students, and 14,025 full and part time faculty and staff. UML employs 79 professionals (including 51 librarian faculty), 83 support staff and 42 FTE student employees. UML is a member of and contributor to the Association of Research Libraries, Association of Southeast Research Libraries, Association of Academic Health Science Libraries, Council on Library and Information Resources, OCLC Research Library Partners, International Federation of Library Associations, Center for Research Libraries, International Association of University Libraries, Library Publishing Coalition, Digital Library Federation, Hathi Trust, Academic Preservation Trust, Consortium of Southern Biomedical Libraries, Florida Collaboration of
Academic Libraries of Medicine and Southeast Florida Library and Information Network. UML licenses electronic resources through the Northeast Research Libraries and Lyrasis consortia. UML is a member of the Rosemont Shared Print Alliance, Scholars Trust and Florida Academic Repository (FLARE).

Salary and Benefits:
Compensation will be competitive and will be commensurate with the experience and qualifications of the person selected. Appointments at the Librarian Associate Professor rank and above are typically five-year, renewable contracts. The University of Miami offers a comprehensive benefits package including: paid pension plan; partially paid medical and dental insurance plans; life, disability, and long-term care insurance available; tuition remission; thirteen paid holidays; and twenty-two days annual vacation. Additional employment benefits available include credit union; Employee Assistance Program; bookstore and sporting event discounts; and optional fee-based membership in a state-of-the-art wellness center. Moving allowance is available. No state or local income taxes.

Applications:
Review of applications will begin on July 2, and continue until the position is filled. Applications should be submitted here and must include a letter of interest, curriculum vitae and the names of three references.

The University of Miami is an Equal Opportunity Affirmative Action Employer. The University has a strong commitment to diversity and encourages applications from candidates of diverse cultural backgrounds.